

**FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 35,**  
**OF FORT BEND COUNTY, TEXAS**

**NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a public meeting at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas 77056, said address being a meeting place of the District.

**The meeting will be held on Wednesday, July 3, 2024, at 1:00 p.m.**


The Board shall consider and/or act on the following matters:

1. Comments from the public;
2. Review and approve the minutes of the June 5, 2024, Board of Directors meeting;
3. Bookkeeper's Report, including financial investment reports, authorizing the payment of invoices presented;
4. Tax Assessor-Collector Report, including status of delinquent tax accounts, authorizing the payment of invoices presented, approving tax refunds and moving of accounts to uncollectible roll;
5. Approval of Second Amendment to Amended and Restated Contract for the Assessment and Collection of Taxes with Tax Tech, Incorporated;
6. Delinquent Tax Collections Attorney Report, including authorizing foreclosure proceedings, installment agreements and the filing of proofs of claim;
7. Review activity reports and/or receive updates regarding Fort Bend County Precinct 1 Constable's Office ("FBCCO");
8. Engineering Report, including:
  - a. Authorizing the design, advertisement for bids and/or award of construction contracts or concurrence in the award of a contract for the construction of water, sanitary sewer and drainage facilities within the District and acceptance of Texas Ethics Commission ("TEC") Form 1295;
  - b. Status of construction contracts, including the approval of any pay estimates, change orders and/or acceptance of facilities for operation and maintenance purposes, including:
    - (i) Installation of permanent emergency generator at the District's remote water well (McDonald Municipal and Industrial);
    - (ii) Rehabilitation of Water Well No. 1 (C&C Water Services, LLC); and
    - (iii) Little Prong Creek at Gaston Road Slope Repairs (Champions Hydro-Lawn, Inc.);

- c. Acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District;
  - d. Status of service line inventory required under new lead and copper regulations (due October 2024);
  - e. Status of repair of a portion of SOX erosion repair system located at Little Prong Creek by Double Oak Erosion; and
  - f. Status of condition assessment of Wastewater Treatment Plant No. 1;
9. Report by Champions Hydro-Lawn, Inc. ("Champions"), regarding maintenance of drainage facilities;
10. Status of compliance with the Texas Commission on Environmental Quality Phase II Small MS4 General Permit, including public comments and any training that is necessary under the Storm Water Management Plan ("SWMP");
11. Operations and Maintenance Report, including:
- a. Authorizing the repair and maintenance of District facilities;
  - b. Compliance with Fort Bend County Municipal Utility District No. 34's ("No. 34") water supply and waste discharge permits;
  - c. Appeals of District charges;
  - d. Referral of accounts for collection and deeming of various accounts as uncollectible;
  - e. Report regarding water accountability;
  - f. Status of maintenance of the District's park facilities, including:
    - (i) Discussion regarding use of parking lots for overnight parking and proposed towing policy;
    - (ii) Champions' proposal for maintenance and rehabilitation of landscaping at the District's Dog Park; and
    - (iii) Status of replacement of playground mulch at District's Family Park;
  - g. Program to reduce the use of flushable wipes within the District;
  - h. Approval of repairs in connection with annual fire hydrant survey;
  - i. Approve proposal for Year 3 of 5 of the District's Sanitary Sewer Televising and Cleaning Project; and
  - j. Consider Inframark's request to destroy certain District records;
12. District website and mass notification messaging matters, including discussion regarding proposed Communications Subcommittee;
13. Review Memorandum regarding Electronic Storage of District Records; approval of Resolution Adopting Records Retention Schedules and Policies and Procedures for Electronic Storage of District Records;
14. Request from Records Management Officer to destroy certain records of the District;
15. Attorney's Report, including invitation to provide a presentation at an upcoming Seven Meadows Community Association, Inc. Board of Directors meeting;

- 16. Convene in Closed Session pursuant to Open Meetings Act, Section 551.071, Texas Government Code, for consultation with the District's attorney regarding pending or threatened litigation or matters protected by attorney-client privilege;
- 17. Reconvene in Open Session and authorize any action resulting from discussions in Closed Session; and
- 18. Matters for possible placement on future agendas.

SCHWARTZ, PAGE & HARDING, L.L.P.

By:   
Katherine Henderson  
Attorneys for the District



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***Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.***